



WHOLE GAME SYSTEM

A dark, low-key photograph of a soccer game in progress on a field. The scene is dimly lit, with players silhouetted against a slightly brighter background. In the center, a player is seen from behind, wearing a dark jersey with the number '7' on the back. To the left, another player is in motion, possibly kicking the ball. Other players are scattered across the field in the background. The overall mood is focused and active.

**REFEREE
REGISTRATION**

Contents

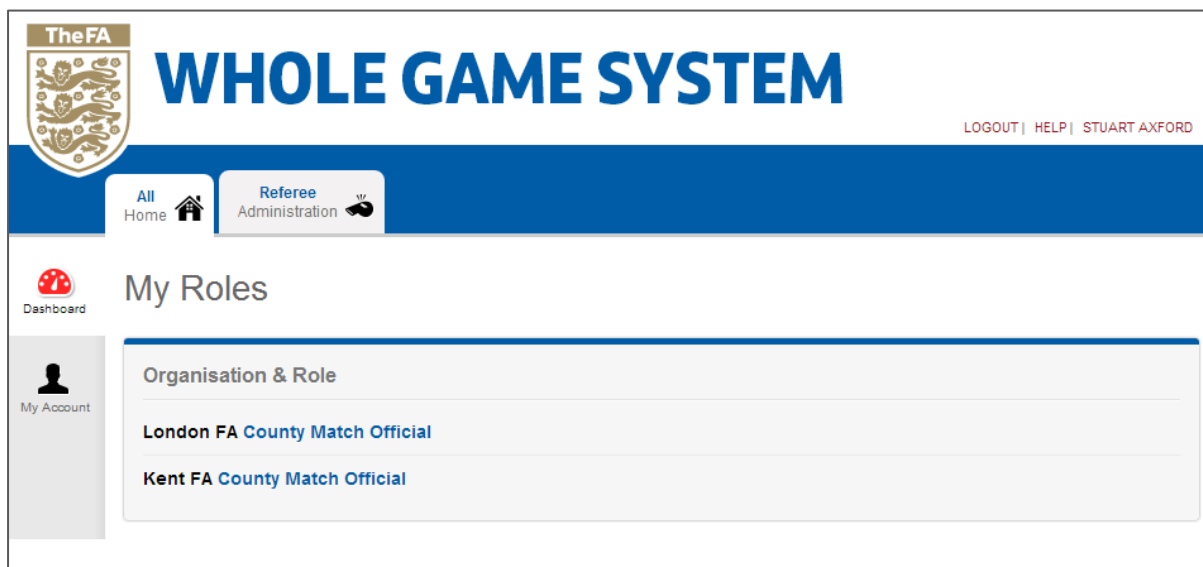
Please select the element of the process that you require guidance for by clicking the text below

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My Roles

Here is where all Roles that have been assigned to you will be displayed and linked (as long as they have an online element).

You may therefore see Roles other than Referee displayed here, however please **only select the Referee Administration** in order to access the Registration process.



The screenshot shows the 'WHOLE GAME SYSTEM' dashboard. At the top left is the 'TheFA' logo. The main header is 'WHOLE GAME SYSTEM' in large blue letters. To the right of the header are links for 'LOGOUT | HELP | STUART AXFORD'. Below the header is a navigation bar with 'All Home' and 'Referee Administration'. The main content area is titled 'My Roles' and contains a table with the following data:

Organisation & Role
London FA County Match Official
Kent FA County Match Official

End



Referee Dashboard

The Referee Dashboard will confirm your current Registration Level, the County FA that your current Registration is associated with, and a link to Register for the following season.

The screenshot shows the 'Referee Dashboard' for Stuart Axford. At the top, there is a navigation bar with 'All Home' and 'Referee Administration'. The main content area is titled 'Referee Dashboard' and displays the following information:

- Referee - Stuart Axford**
- Registration details:
 - You are registered as a - **Level 7 - Junior Referee** (Registered)
 - You are registered with - **Kent FA** (County Registration)
 - Start Referee Re-registration for 2014 - 2015** (Referee Re-registration)
- Match Appointments**
 - Can't find the match you're looking for? [Click here to add a new match/appointment](#)
 - FEB 2014 SATURDAY 08** (OUTSTANDING) Bromley Green First vs. Guru Nanak First. [Add Report](#)
 - FEB 2014 SATURDAY 01** (SUBMITTED) Bromley Green First vs. Guru Nanak First. [Download report](#)
- Outstanding Discipline Reports**
 - FEB 2014 SAT 08** Bromley Green First vs. Guru Nanak First. [Add Report](#)

You can begin the Registration process by either selecting the linked text, or the Registration icon on the left navigation menu.

You may also note the inclusion of Match Appointments and Outstanding Discipline Reports. This is because the Referee Dashboard is the control console for all items relating to your role as a Referee. As more features are made available as part of the Whole Game System, any items relevant to refereeing will be hosted here.

End

Equality and Diversity

Asking you for this information helps make football more representative. It supports The FA to ensure that we are offering inclusive programmes and provides insight into why certain groups are not accessing or making the most of the opportunities to be involved in football; it helps us to make sure that everyone gets those opportunities in the future.

The FA Group is required as part of its funding from Sport England and as part of English Football's Inclusion & Anti-Discrimination Action Plan 2012-2017 to declare accurate and reliable data on the people involved with our programmes, such as the FA Youth National Game Council.


We use this anonymous information to help inform the work of The FA and football and the people analysing this data will be the only ones to have access to it for reporting and statistical purposes.

The screenshot shows the 'Referee Registration' page in the 'WHOLE GAME SYSTEM'. The page has a blue header with the FA crest and navigation links for 'All Home' and 'Referee Administration'. A sidebar on the left contains 'Dashboard', 'Registration', and 'Add Match' options. The main content area is titled 'Referee Registration' and features a blue 'Equality And Diversity' section. This section contains three form fields: 'Ethnic Background' with a dropdown menu and a 'Prefer not to say' checkbox; 'Religion' with a dropdown menu and a 'Prefer not to say' checkbox; and 'Disability' with the question 'Do you consider yourself a disabled person?' and radio buttons for 'Yes', 'No', and a 'Prefer not to say' checkbox. At the bottom left, there is a 'Prefer not to say' button, and at the bottom right, there is a 'Save and continue' button. The user's name 'STUART AXFORD' is visible in the top right corner.

Ethnic Background, Religion and Disability each allows you to either choose the option that best represents your self identification as well as providing the ability to **Prefer not to say** in each instance. You may also choose not to answer all questions on the bottom left of the screen should you wish, however please remember that the information cannot be traced back to any individual.



Step 1: Contact Details


In this Step, you are asked to confirm your contact details. Should your County FA produce a handbook, you are given the option to preview what details will be displayed, which are visible, and which have been hidden.




WHOLE GAME SYSTEM


LOGOUT | HELP | STUART AXFORD

All Home  Referee Administration 

Dashboard  **Referee Registration**

Registration  **1** Step 1 out of 7
Confirm your contact details and update them, so we know how to get in touch with you.

1 2 3 4 5 6 7

 Add Match **My Registration**

Welcome to the Referee Registration form for 2014 - 2015. Please go through the steps to register with Kent FA.

[Click here to see your details as they will appear in the County FA handbooks](#)

Confirm your contact details, so we know how to get in touch. To change them, please click 'Update Contact Details':

Fan ID	City
<input type="text" value="229111"/>	<input type="text" value="WEMBLEY"/>
First Name	County
<input type="text" value="Stuart"/>	<input type="text" value="Middlesex"/>
Last Name	Postcode
<input type="text" value="Axford"/>	<input type="text" value="HA9 0WS"/>
Address Line 1	Home Number
<input type="text" value="Wembley National Stadium Ltd"/>	<input type="text" value="08449808200"/>
Address Line 2	Business Number
<input type="text" value="Wembley Stadium"/>	<input type="text"/>
Address Line 3	Mobile Number
<input type="text"/>	<input type="text" value="07000000000"/>
	Email Address
	<input type="text" value="test@test.com"/>

Should you wish to amend your contact details or change your preferences regarding which details are displayed, please select **Update contact details**.

You will be able to amend all Personal Details with the exception of your FAN ID, First and Last Name which will retain the padlocked icon to indicate this status.

Should your name have changed, please contact your County FA who will update this information on your behalf in order to avoid the creation of duplicate records or instances of misuse.

Personal Details


FAN ID 229111	City WEMBLEY
First Name Stuart	County Middlesex
Last Name Axford	<input checked="" type="checkbox"/> Show address in handbook?
Postcode HA9 0WS <input type="button" value="Find address"/>	Home Number 08449808200
Address Line 1 Wembley National Stadium Ltd	<input checked="" type="checkbox"/> Show home number in handbook?
Address Line 2 Wembley Stadium	Business Number <input type="text"/>
Address Line 3 <input type="text"/>	<input checked="" type="checkbox"/> Show work number in handbook?
<input type="button" value="Cancel"/>	Mobile Number 07000000000
	<input checked="" type="checkbox"/> Show mobile number in handbook?
	Email Address test@test.com
	<input checked="" type="checkbox"/> Show email address in handbook?
	<input type="button" value="Save ✓"/>

You may update your Personal Details at any time (outside of the registration process) by selecting the linked text of your name which is always present on the top right of the screen.

End



Step 2: Specialisms and Qualifications




During the second step, you are able to **review your current Level** (11v11 and Women's Only data is non-editable as this is drawn from our database) and enter any additional specialist categories that may not currently exist against your record which will, upon submission, be checked and verified. If you feel that any existing information is out of date, please contact your County FA.



WHOLE GAME SYSTEM

LOGOUT | HELP | STUART AXFORD

All Home  Referee Administration 

Dashboard  Referee Registration  Add Match 

Referee Registration


2 Step 2 out of 7


Check and update any training you have completed and other formats of football you officiate on.

1 2 3 4 5 6 7

Specialisms and Qualifications


Level - 11v11

Level 7 - Junior Referee 

Women's Only 


Indicate if you have been trained to referee in one or more of the following specialist categories by entering the date you qualified and the venue, if not already shown

Futsal

Date qualified 


Where you completed the course

Mini Soccer (MSR)

Date qualified 

Where you completed the course

Small Sided (SS)

Date qualified 

Where you completed the course

If the information about your specialisms is incorrect, please contact Kent FA.

Do you intend to officiate in the new season (as Referee or Assistant)?

yes no

Please tick this box to confirm that you have read the FA safeguarding children policy

Back Save and continue

Mini Soccer (MSR)

Date qualified

February 2014

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

isms is incorrect, please contact Kent FA.

Choosing to enter your own specialist category dates will provide a date selection box for you to select the **Date qualified**.

Where you completed the course is a free text field and any location can be entered here. Please be as specific as possible eg. Kent FA HQ.

Do you intend to officiate in the new season (as Referee or Assistant)?

yes **no**

Do you expect to officiate on fewer than 10 matches next season?

yes **no**

Types of football

Please enter the types of football you are interested in officiating.

Adult Male **Adult Female** **Youth Male**

Youth Female **Veterans** **Schools**

Blind **Amputee** **Partially Sighted**

Learning Difficulties **Deaf**

You must check one of the boxes below to indicate the age group in which you officiate or intend to officiate

Under 18 Teams Only **Under 18 And Open Age** **Open Age Only**

Please tick this box to confirm that you have read the [FA safeguarding children policy](#)

Back

Selecting **yes** when asked **Do you intend to officiate in the new season (as Referee or Assistant)?** will populate the remainder of Step 2 and allow the completion of **Types of football**.

You must tick the box to confirm that you have read the **FA Safeguarding Children Policy**. If you attempt to progress without confirming, the system will not allow the process to continue. Please select the highlighted text in order to access this information.

Should you indicate that you intend to officiate in **Under 18 Teams Only** or **Under 18 and Open Age** football during season 2014-15 you will be required to have an FA accepted CRC by September 1st.

Step 3: Associate Memberships

At this stage you are able to select any Associate County organisation from the dropdown provided. Each County FA will be given the opportunity to accept every request that they receive so please select only the Associates that are relevant to you.

The screenshot shows the 'WHOLE GAME SYSTEM' interface for 'Referee Registration'. The page is titled 'Step 3 out of 7' and includes a progress indicator with steps 1 through 7, where step 3 is highlighted. The main heading is 'Associate Memberships'. Below this, it states: 'Associate Memberships allow you to referee in the County cups of other County Football Associations. You do not have to have any associate memberships to register. There is no extra registration fee for associate memberships.'

The 'Parent County Kent FA' section contains a form with the following elements:


- A dropdown menu labeled 'Request to join Associate County' with the text 'Select' and a downward arrow. This dropdown is highlighted with an orange box.
- A section titled 'Associate Membership' with two radio buttons: 'Amateur Football Alliance' (unchecked) and 'London FA' (checked).
- A 'Back' button on the left and a 'Save and continue' button on the right, both highlighted with orange boxes.

You may remove any existing Associate Membership requests by un-ticking the box to the left of the County name.

End



Step 4: Availability


This step allows you to indicate the times of day that you are generally available to officiate by selecting the appropriate boxes.




WHOLE GAME SYSTEM

LOGOUT | HELP | STUART AXFORD

All Home  Referee Administration 

Dashboard  **Referee Registration**

Registration  **4** **Step 4 out of 7**
Enter any dates that you are not available to officiate, so that you do not receive any fixtures on these dates.

1 2 3 **4** 5 6 7


Availability

Please indicate the times of day you are generally available to referee

Time of day	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Morning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Afternoon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Evening	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Closed Dates

Please enter any specific dates you will be unable to referee

28/02/2014  Single day

Add +

Start date	End date	Time of day	Reason	
14/02/2014	21/02/2014	All Day	Holiday	Remove X

Back **Save and continue**

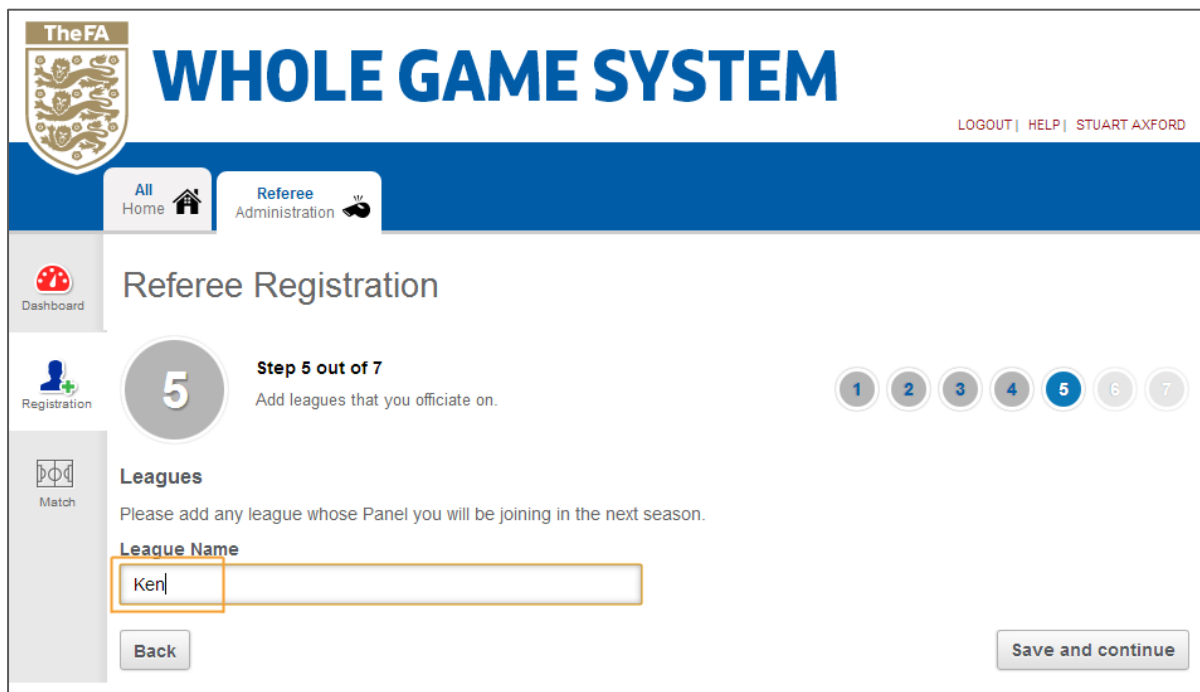
You may also enter any dates on which you will not be able to referee (**Closed Dates**) should you know these at the time (Holiday, Personal Reasons, Work etc.).

Selecting to **Add** any information will display the successful submission below the entry fields. All dates can be removed once added so that only those visible will be kept when you select to **Save and Continue**.

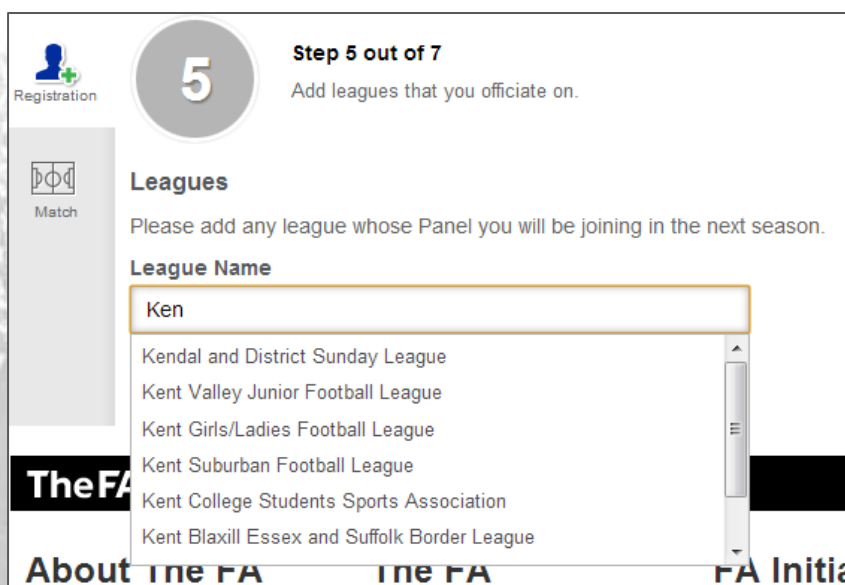
End

Step 5: Leagues

Here you may enter any League whose Panel you will be joining in the next season. Type the name of the League into the search field (minimum 3 characters) and all existing leagues will populate the dropdown as below. You can remove any League once it has been selected.



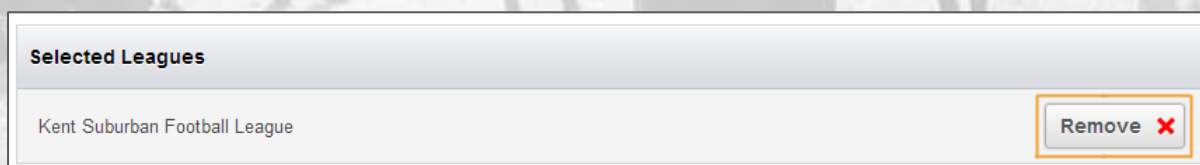
The screenshot shows the 'WHOLE GAME SYSTEM' interface. At the top left is the The FA logo. The main header is 'WHOLE GAME SYSTEM' in large blue letters. To the right of the header are links for 'LOGOUT | HELP | STUART AXFORD'. Below the header is a navigation bar with 'All Home' and 'Referee Administration'. The main content area is titled 'Referee Registration' and shows 'Step 5 out of 7' with a progress indicator. The 'Leagues' section contains the instruction 'Please add any league whose Panel you will be joining in the next season.' and a search field for 'League Name' with 'Ken' entered. A 'Back' button is on the left and a 'Save and continue' button is on the right.



This screenshot shows the same 'Referee Registration' page as above, but with the search results dropdown menu open. The dropdown lists the following leagues: 'Kendal and District Sunday League', 'Kent Valley Junior Football League', 'Kent Girls/Ladies Football League', 'Kent Suburban Football League', 'Kent College Students Sports Association', and 'Kent Blaxill Essex and Suffolk Border League'. The 'Kent Suburban Football League' is highlighted. The background of the page is a faded image of a football field.

If you are experiencing difficulty locating a League, please note that some may have chosen to incorporate a sponsor name into the League name.

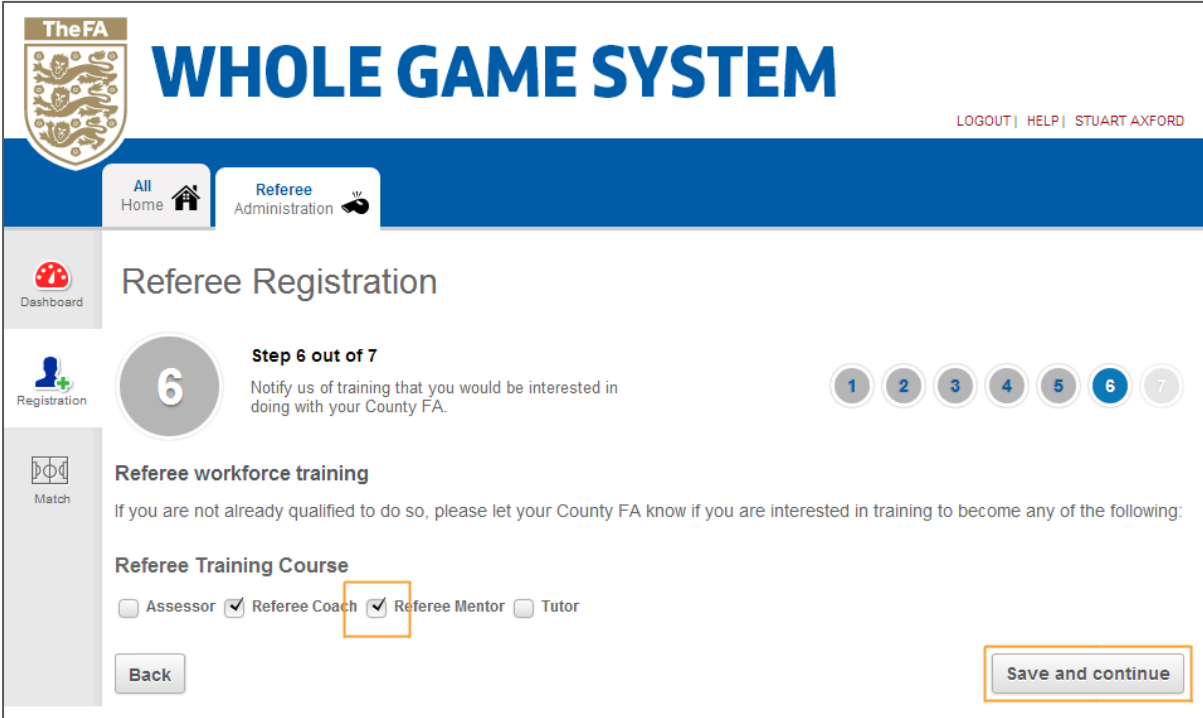
For example, if the Kent Suburban Football League were sponsored by Nike, they may have registered with Kent FA as the Nike Kent Suburban Football League (example only).



This screenshot shows the 'Selected Leagues' section. It contains a list of selected leagues, with 'Kent Suburban Football League' listed. To the right of the list is a 'Remove' button with a red 'X' icon.

Step 6: Referee Training Courses

At this stage you can register interest in either becoming an Assessor, Referee Coach, Referee Mentor or Tutor. Once your Referee Registration is submitted, your County FA will be able to contact you regarding any training that may be available. They will also be able to track and monitor communications to ensure that these are targeted to your interest and progress.



The screenshot shows the 'The FA WHOLE GAME SYSTEM' interface. The user is logged in as 'STUART AXFORD'. The navigation bar includes 'All Home' and 'Referee Administration'. The main heading is 'Referee Registration'. A progress indicator shows 'Step 6 out of 7' with a large '6' in a circle. Below this, the text reads: 'Notify us of training that you would be interested in doing with your County FA.' A progress bar shows steps 1 through 7, with step 6 highlighted. The section is titled 'Referee workforce training' and contains the text: 'If you are not already qualified to do so, please let your County FA know if you are interested in training to become any of the following:'. Underneath, the 'Referee Training Course' section has four radio button options: 'Assessor', 'Referee Coach', 'Referee Mentor', and 'Tutor'. The 'Referee Mentor' option is selected and highlighted with an orange box. At the bottom, there are 'Back' and 'Save and continue' buttons, with the latter also highlighted by an orange box.

TheFA
WHOLE GAME SYSTEM
LOGOUT | HELP | STUART AXFORD

All Home Referee Administration

Dashboard
Registration
Match

Referee Registration

6 Step 6 out of 7
Notify us of training that you would be interested in doing with your County FA.

1 2 3 4 5 6 7

Referee workforce training

If you are not already qualified to do so, please let your County FA know if you are interested in training to become any of the following:

Referee Training Course

Assessor Referee Coach Referee Mentor Tutor

Back Save and continue

End

Step 7: Purchase Products

The final element before payment is to select any items that you wish to add to your Referee Registration.

The registration itself will be listed at the standard rate of £20.00 which is set nationally.

Any additional Products listed will be added by your County FA and can have the quantities changed to suit your requirements either by using the + or – icons, or manually entering the quantity that you require. The Product Total will update automatically in line with the quantity selected.

The screenshot shows the 'WHOLE GAME SYSTEM' interface for Referee Registration. The page is titled 'Referee Registration' and is at 'Step 7 out of 7'. The instruction for Step 7 is: 'Choose any other products that you would like to purchase as part of your registration.' A progress bar shows steps 1 through 7, with step 7 being the active step.

The 'Purchase Products' section contains the following table:

Product	Quantity	Price (£)	Product Total (£)
Referee Registration (Kent FA)		20.00	20.00
County Handbook	<input type="text" value="0"/>	12.00	0.00
Total (Kent FA)			£20.00

Buttons for 'Back' and 'Pay' are visible at the bottom of the table area.



Please wait while your invoice is generated. You will be redirected shortly.


Selecting Pay will prompt a holding screen as left.

End

Payment

Once you have selected to Pay, the system will take you to a secure page provided by Barclays SmartPay. Your County FA branding will be visible, along with the **Total payment amount**.


Entering your card number will allow the system to identify the card type automatically. In addition, should you be signed up to Verified by Visa or MasterCard Secure Code, these facilities will be enacted upon submission.







Kent FA

Your Game Your County FA

Total payment amount GBP 20.00

 **Card Payment**



   

Card Number

Card Holder Name

Card Expiry Date /

CVC/CVV/CID [What is CVC/CVV/CID?](#)

End

Confirmation of Payment and Submission

Once your payment has been processed, confirmation of the Payment Amount, Invoice Code and Payment Result will be displayed. Your Referee Registration is now complete and you can **Return to the Referee Dashboard** where you will note that the text link to register for the season has now been removed.

The screenshot shows the 'Payment details' page. At the top left is the 'The FA' logo. The main header is 'WHOLE GAME SYSTEM' in large blue letters. On the right, there are links for 'LOGOUT | HELP | STUART AXFORD'. Below the header is a navigation bar with 'All Home', 'Referee Administration', and 'Finance'. The main content area has a 'Dashboard' icon on the left. The title is 'Payment details'. The details are as follows:

Invoice Code	INV-KEN000007
Description - Referee Registration	
Paid To - Kent FA	
Payment Result	AUTHORISED
Payment Amount	GBP 20.00

At the bottom, there is a button labeled 'Return to the Referee Dashboard'.

The screenshot shows the 'Referee Dashboard' page. At the top left is the 'The FA' logo. The main header is 'Referee Dashboard'. On the right, there are links for 'LOGOUT | HELP | STUART AXFORD'. Below the header is a navigation bar with 'All Home', 'Referee Administration', and 'Finance'. The main content area has a 'Dashboard' icon on the left. The title is 'Referee Dashboard'. The details are as follows:

Referee - **Stuart Axford**

<input checked="" type="checkbox"/> You are registered as a - Level 7 - Junior Referee	Registered
<input checked="" type="checkbox"/> You are registered with - Kent FA	County Registration

On the left side, there are icons for 'Registration' and 'Add Match'.

End of Document